

Space for DIAN use only

4. Form number

Official use only	24. File and / or case No.	CP	AG	AC	Consecutive	25. Date	12. Regional office	Code
						yyyy mm dd		

Applicant information	20. Type of document	18. Identification No.	7. First surname	8. Second Surname	9. First name	10. Other names
	26. Mailing address					
	27. Country of residence	Code	28. City	Code	29. E-mail	

	Credit card No. (Digits)		32. Receipt No.	33. Receipt date	34. Goods code	35. VAT \$	36. Total receipt amount \$	For official use 37. Requirements YES	Observations
	30. First 6	31. Last 4							
1				yyyy mm dd					
2				yyyy mm dd					
3				yyyy mm dd					
4				yyyy mm dd					
5				yyyy mm dd					
6				yyyy mm dd					
7				yyyy mm dd					
8				yyyy mm dd					
9				yyyy mm dd					
10				yyyy mm dd					
11				yyyy mm dd					
12				yyyy mm dd					
13				yyyy mm dd					
14				yyyy mm dd					
15				yyyy mm dd					
16				yyyy mm dd					
17				yyyy mm dd					
18				yyyy mm dd					
19				yyyy mm dd					
20				yyyy mm dd					

38. Total VAT refund amount claimed \$	39. Credit card No. for claimed amount payment	40. Bank	41. Country
--	--	----------	-------------

I authorize DIAN to verify my migration records	Signature of officer filing this Application
Signature of the person submitting this document	44. Surnames and names
42. Surnames and names	45. Post
43. Identification No.	46. Section

47. City	48. Date	yyyy mm dd
----------	----------	------------

By virtue of the provisions in articles 7 and 8 of Decree 2498 of December 6, 2012, a Colombian non-resident foreign tourist VAT non-refund record is hereby issued.

Partial 49 or Total 50 whereas:

1. The receipts and/or equivalent documents described in Items 51 do not comply with all the requirements established in articles 617 and 618 of the Tax Statute and other valid legal provisions.

2. Having carried out a physical evaluation of the goods subject to refund rights, it was established that the merchandise described, 52 will not in fact exit the country.

There being no further purposes for this proceeding, this record is hereby signed by those involved therein.

53. Observations: _____

Signature of the person submitting this document	Signature of the public official filing this document
1001. Names and surnames	984. Names and surnames
1003. Identification No.	985. Post
	989. Section
	987. Date received
	Year Month Day Hour Minutes Seconds

NON-refund record for Foreign Tourist not Residing in Colombia

The Colombian Non-Resident Foreign Tourist VAT Refund Application Form is the established by National Tax and Customs Administration (DIAN) document for non-resident foreign tourist natural persons to claim sales tax refunds for the purchase of taxed goods in the national territory.

24. File and/or Case No.: Space for National Tax and Customs Administration (DIAN) use only.

25. Date: Space for National Tax and Customs Administration (DIAN) use only.

12. Reginal Office: Space for National Tax and Customs Administration (DIAN) use only.

Code.: Space for National Tax and Customs Administration (DIAN) use only

Sheet No.: Space for National Tax and Customs Administration **Applicant Information**

Relevant to the information of the Colombian Non-Resident foreign tourist, who is to be understood as a natural person entering the national territory for the sole purpose of undertaking rest or leisure activities with no intention of settling, and foreign nationals including cruise ship passengers from other countries in groups who are entering the country in transit. Does not apply for Colombians with dual citizenship.

20. Type of Document: Provide the type of document that will be submitted by the refund applicant according to these code numbers:

41. Passport

42. Other foreign identification document (entry and stay permit, migratory card or any other document used to enter the country)

18. Identification Number: Write the identification number of the Colombian Non-Resident foreign tourist, foreign national or visitor in a cruise ship group entering the country in transit, as it appears in the identification document: passport, entry permit, migratory card or any other document used to enter the country

7. First Surname: State the first surname of the Colombian Non-Resident foreign tourist, foreign national or visitor in a cruise ship group entering the country in transit only, as it appears in the identification document: passport, entry permit, migratory card or any other document used to enter the country.

8. Second Surname: State the second surname of the Colombian Non-Resident foreign tourist, foreign national or visitor in a cruise ship group entering the country in transit, as it appears in the identification document: passport, entry permit, migratory card or any other document used to enter the country

9. First Name: State the first name of the Colombian Non-Resident foreign tourist, foreign national or visitor in a cruise ship group entering the country in transit, as it appears in the identification document: passport, entry permit, migratory card or any other document used to enter the country

10. Other Names: State any other names of the Colombian Non-Resident foreign tourist, foreign national or visitor in a cruise ship group entering the country in transit, as it appears in the identification document: passport, entry permit, migratory card or any other document used to enter the country.

26. Mailing Address: Write the address where the National Tax and Customs Administration (DIAN) may locate the Colombian Non-Resident foreign tourist or foreign national in his/her country of residence.

27. Country of Residence: Write the name of the country of residence of the Colombian Non-Resident foreign tourist or foreign national which corresponds to his/her mailing address.

28. City: Enter the city of residence of the Colombian Non-Resident foreign tourist or foreign national.

29. Email: Write the email address where the National Tax and Customs Administration (DIAN) may locate the Colombian Non-Resident foreign tourist or foreign national.

Refund Information (Completion of these fields is mandatory) Credit Card No. (Digits)

30. First 6: Write the first six (6) digits of the international credit card used to purchase the goods subject to VAT refund.

31. Last 4: Write the last (4) digits of the international credit card used to purchase the goods subject to VAT refund.

32. Receipt No: Write the number of the receipt for which sales tax refunds for the purchase of taxed goods is being claimed.

33. Receipt Date: Write the date of the receipt for which sales tax refunds for the purchase of taxed goods is being claimed.

34. Goods Code: Write the code that corresponds to the type of merchandise purchased (if more than one type of merchandise appears in the receipt, write the code of the product with the biggest invoice value):

01. Clothing

02. Footwear

03. Perfumes

04. Leather Products

05. Compact Discs

06. Handicrafts

07. Foods for Human Consumption

08. Toys

09. Emeralds

10. General Jewelry

11. Appliances

12. Linen Goods

13. Hardware Items

35. VAT\$: Write the VAT amount paid on the receipt for which sales tax refunds for the purchase of taxed goods is being claimed.

36. Total Receipt Amount \$: Write the *TOTAL* amount on the receipt for the purchase of taxed goods, including VAT.

37. Requisites: Space for National Tax and Customs Administration (DIAN) use only.

Observations: Space for National Tax and Customs Administration (DIAN) use only.

38. Total VAT Refund Amount Claimed \$: Write the sum total of the added values in box 35.

39. Credit Card No. for Claimed Amount Payment: Write the full number of the international credit card in the applicant's name to which you wish the refund payments to be made to, from a company included in the franchises with which the National Tax and Customs Administration (DIAN) has a partnership with.

Note: The number must correspond to the card used to pay the largest sum of the purchased goods subject to VAT refunds

40. Bank: Write the name of the issuing bank of the international credit card in the applicant's name to which you wish the refund payments to be made to.

41. Country: Write the name of the country of domicile of the issuing bank of the international credit card in the applicant's name to which you wish the refund payments to be made to.

By filling out this form authorization to check migratory records is given to the DIAN; pursuant to Article 7 of Decree 2498 of 2012.

Signature of the Person Submitting this Document: This form must be signed by the Colombian Non-Resident foreign tourist or natural person applying for sales tax refunds.

Colombian Non-Resident Foreign Tourist VAT Non-Refund Record.

Dear Tourist, this section is for official use only, **DO NOT** fill in any information; this section must be completed by the public official in charge of receiving and reviewing the documents, and verifying that the goods subject to refund rights are in fact exiting the country, when non-fulfillment of the provisions in articles 7 and 8 of Decree 2498 of December 6th 2012 is determined.

Note

The National Tax and Customs Administration (DIAN) will make the relevant refund payments effective three (3) months after the application is filed, with prior verification of the authenticity of the sales receipts and full compliance with the legal dispositions, as well as prior deduction of the financial and notice expenses incurred in to make payments on the international credit card.